

## Applying for Recognition of Prior Learning (RPL)/ Credit Transfer (CT)

### 1. RPL/CT Application

If you have two or more years experience in a role or have completed units of competency directly related to the Qualification, you can apply for RPL/CT.

You will need to pay an initial \$500 RPL/CT Eligibility Assessment Fee to begin the process.

### 2. RPL/CT Pre-Assessment Check

Our administration team will send you a link to our RPL/CT application form - you will need to fill in the form with your evidence and send it back to us. Our RPL/CT Assessor will contact you to conduct a Pre-Assessment Check.

### 3. Eligibility & Evidence

Our Assessor will evaluate the evidence, and determine whether you are eligible for RPL/CT. They will request more forms of evidence if required, and provide feedback on your application.

### 4. RPL/CT Ineligible

If the Assessor deems you to be ineligible for RPL/CT, you can choose to enrol in the full Qualification. Your RPL/CT Assessment Fee will be deducted from your course fee.

### 5. RPL/CT Eligible

If you are deemed eligible for RPL/CT, you will be supported by a Trainer Assessor through the RPL/CT pathway.